

Shrewley Parish Council

CLERK: MRS E CHOUDRY
CROSSWAYS, SHREWLEY COMMON
NR WARWICK
CV35 7AU

Dear Councillor

You are duly summoned/required to attend the ORDINARY MEETING of SHREWLEY PARISH COUNCIL which will be held on MONDAY 6th NOVEMBER 2023 at Shrewley Village Hall, AT 7 PM

Signed...*E Choudry*.....

Clerk to the Council

Dated this 31st October 2023

AGENDA

61/23 APOLOGIES – Cllr J Cleary

62/23 PARISH COUNCIL VACANCY

63/23 DECLARATION OF INTERESTS

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. to declare any personal interests in items on the agenda and their nature
- c. to declare any pecuniary interests in items on the agenda and their nature (Councillors with pecuniary interests must leave the room for the relevant items).

64/23 MINUTES OF PREVIOUS MEETING:- Parish Council Meeting – Monday 4th September 2023.

65/23 MATTERS ARISING FROM THE MINUTES (not covered elsewhere on the agenda)

66/23 SWEAT Environment Event held at Wren Hall on 14th October – Martin Wood

67/23 PUBLIC OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself

68/23 PLANNING

W/23/1113 The White House, Five Ways Road, Shrewley, Warwick, CV35 7HT PRIOR APPROVAL GRANTED 22/9/23

W/23/1199 3 Elmdene Close, Shrewley, Warwick, CV35 8X GRANTED 13/10/23
--

W/23/1217 Hawthorns, Shaws Lane, Shrewley, Warwick, CV35 7JA GRANTED 9/10/23
--

W/23/1032 The Cottage, Croft Lane, Shrewley, Warwick, CV35 7HL SPC has NO OBJECTION 9/10/23

APPEALS

APP/T3725/W/23/3324807 Land at Ward Hill , Warwick Road , Norton Lindsey, Warwick , CV35 8JD
--

69/23 WCC REPORT – C Cllr Jan Matecki

70/23 WDC REPORT – WDC Cllr Richard Hales, Kyn Aizlewood, David Armstrong

71/23 OTHER PARISH BUSINESS

- Community Emergency Plan
- Parish Council website and email addresses
- Climate Action Plan/SWEAT
- Shrewley Common village green maintenance contract Mar – Nov
- Openreach Community Partnership Scheme

72/23 ONGOING ACTION ITEM

- Shrewley website update/ Statutory publication of documents on website

73/23 HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR

- WCC Fault Reporting System: Register to track and report highway problems
- Highway fault reports
 - Faulty VAS
 - Broken cross-roads sign Five Ways Road/Stoney Lane
 - Blocked drains Croft Lane/Mill Lane junction, Little Shrewley
- Footpath fault report
 - Broken waymark post Mill Lane, Little Shrewley

74/23 CORRESPONDENCE – Comments, questions, actions in connection with September and October correspondence which has been previously circulated.

75/23 VILLAGE HALL UPDATE

76/23 MEETINGS ATTENDED BY COUNCILLORS

- SWEAT at Wren Hall 14th October Cllrs Forty/Wesbury

77/23 ANNUAL GOVERNANCE

- 77.1 Review of GDPR Policy
- 77.2 Review of Social Media Policy

78/23 FINANCE

- 78.1 SWEAT Grant Application
- 78.2 FOHS Grant Application
- 78.3 Clerk WALC Salary Review
- 78.4 Quarterly accounting checks to 30th September completed by Cllr Forty.
- 78.5 Bank Reconciliation as at 31st October 2023. Page 4.
- 78.6 Budget to date as at 31st October 2023. Page 5.
- 78.7 VAT Reclaimed from 1/4/22 to 30/9/23 totals £335.02 received 17.10.23.
- 78.8 Internal audit 22/23
- 78.9 2023/2024 Budget and Estimated Final Expenditure and Proposed 2024/25 Budget previously circulated.
- 78.10 British Legion donation for wreath.
- 78.11 Receipt of precept £3586 29.9.23
- 78.12 Permission for items listed below to be paid to be agreed:

Cheque/ BACS	Payee	Amount £
BACS	Clerk October Salary(Net),Postage £0,	279.05
BACS	HMRC October Income tax	69.70
BACS	Clerk November Salary, Mileage £0, Postage £0	279.05
BACS	HMRC November Income Tax	69.70
BACS	Reimbursement to Clerk for Remembrance Poppy Wreath	28.98
BACS	Gardening Maintenance James Ltd Inv 4590	35.00
BACS	Gardening Maintenance James Ltd Inv 4665	35.00
BACS	Gardening Maintenance James Ltd Inv 4759	35.00

BACS	Gardening Maintenance James Ltd Inv 4525	35.00
BACS	Gardening Maintenance James Ltd Inv 4828	35.00
BACS	Gardening Maintenance James Ltd Inv 4900	35.00
D/D	Information Commissioner Office Data Protection Renewal	35.00
	Total	971.48

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting

Next meeting:- Monday 8th January 2023 at 7pm.

2024 Dates:-

Monday March 4th
Monday March 25th – Annual Assembly 7pm
Tuesday May 7th – Annual Parish Meeting
Monday July 1st
Monday September 2nd
Monday November 11th

Shrewley Parish Council

Bank Reconciliation as at 31st October 2023

		£
Cash Book Balance b/f		9,716.29
Receipts		
First half precept 28.4.23	3,586.00	
Shaw Lane Rent 26.6.23	52.00	
WDC Kings Coronation Grant	1,250.00	
HMRC VAT Reclaim 17.10.23	335.02	
Second Half Precept 29.9.23	3,586.00	
Total Income		18,525.31
May payments	3,301.98	
July payments	1,031.71	
Sept payments	926.49	
Nov Payments		
Jan Payments		
March Payments		
Total Payments		5,260.18
A TOTAL CASH BOOK BALANCE		13,265.13
Balance as at 31 st October 2023		7,765.13
Reserve Account as at 31 st October 2023		5,500.00
B TOTAL BANK BALANCE		13,265.13

SHREWLEY BUDGET 2023-2024

	BUDGET	TOTAL EXPENDITURE	BALANCE	VARIANCE ANALYSIS - OVER £100 OR 15%	EXPLANATION
	2023/24	as at 31/10/23	as at 31/10/23		
Salary	4185.00	2092.50	2092.50	NO	
Expenses	285.00	75.37	209.63	NO	
Website	145.00	167.51	-22.51	NO	
WALC	328.00	347.00	-19.00	NO	
Digital Mapping Online	76.80	76.80	0.00	NO	
CPRE	36.00	0.00	36.00	NO	
Insurance	264.00	241.00	23.00	NO	
Grant Kings Coronation	0.00	400.00	-400.00	YES	Grant agreed after budget setting
Ferncumbe YC	100.00	0.00	100.00	NO	
Hatton PCC	0.00	0.00	0.00	NO	
British Legion	30.00	0.00	30.00	NO	
Hire of VH	137.15	160.00	-22.85	NO	
Purchases	0.00	0.00	0.00	NO	
Upkeep, incl phonebox maintenance	0.00	0.00	0.00	NO	
Training (net of bursary)	150.00	0.00	150.00	NO	
Internal Audit	100.00	100.00	0.00	NO	
Election Costs	0.00	0.00	0.00	NO	
Information Commissioners Office	35.00	0.00	35.00	NO	
Ferncumbe News March edition	300.00	0.00	0.00	NO	Paid in 2022/23
Shrewley Common crossroads grounds maintenance	1000.00	350.00	200.00	NO	£450 paid 2022/23
Totals	7171.95	4010.18	2411.77		
VAT claimed 17.10.23	335.02				
Notes					
Reserves at 31.10.2023 were £5,500.00					